



RANGERS EVENTS

HIGH SCHOOL GRADUATIONS

Thursday, May 14, 2020

RANGERS EVENTS

SpecialEvents@TexasRangers.com

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GENERAL EVENT INFORMATION

EVENT INFORMATION	CONTACT INFORMATION
Event.....: High School Graduations	Event Contact: Taylor Sue Unterbrink (817-533-1824)
Event Date....: Varying Dates: TUnterbrink@TexasRangers.com
Show Times...: Varying Times	Security Contact .: John Marsh (817-533-1527)
Location.....: Globe Life Field	Marketing Contact: Brooke Hughes (817-533-1827)
Attendance....: Varying Attendance	Management Contact: Sean Decker (817-533-1810)

EVENT DESCRIPTION

We are welcoming the class of 2020 to celebrate their graduation at Globe Life Field. The size of our facility allows classes to take part in their graduation ceremonies while still maintaining social distancing guidelines and precautions during the COVID-19 pandemic. As the new home of the Texas Rangers, our field is sure to give students, faculty members, and families an unforgettable graduation experience.

EVENT SITE INFORMATION

Event Site.....: Globe Life Field
 Site Address.....: 734 Stadium Drive, Arlington TX 76011
 Parking Lot.....: Lot R – GA
: Lot B – GA
: Lot A – Faculty
 Entrances.....: Southwest Entry – GA
: TXU Energy North Entry – GA
: West VIP Entry – Students & Faculty Only
 Additional Event Site Information.....: Events Hotline – 817-533-1832
 Parking Lot Times.....: Lots will open 30 minutes before doors open

EVENT TIMELINE – Subject to Change

Doors Open.....: 60 Minutes to Ceremony Start
: **West VIP Entry Will Open For School Faculty 90 Minutes Before Ceremony Start
 Ceremony Start [Insert HS Name].....: Varying Times
 End of Ceremony.....: 90 Minutes Post Ceremony Start
 Post-Event Clean Begins.....: Immediately Following End of Ceremony
 Post-Event Clean Ends.....: 120 Minutes Post Ceremony

ADDITIONAL EVENT INFORMATION

Globe Life Field Information Guide.....: www.mlb.com/rangers/ballpark/information/guide
 Contact Email.....: SpecialEvents@TexasRangers.com

MEDIA / PUBLIC RELATIONS INFORMATION

PR Contact.....: Brooke Hughes, 817-533-1827
: BHughes@texasrangers.com

FOOD & BEVERAGE

- Concessions will not be served or available on site. Sealed bottled water will be the only drink permitted in the building.

HOTEL INFORMATION

Several hotels have partnered with the City of Arlington to provide discounted rates during graduations. More information can be found at <http://www.arlington.org/graduation>.

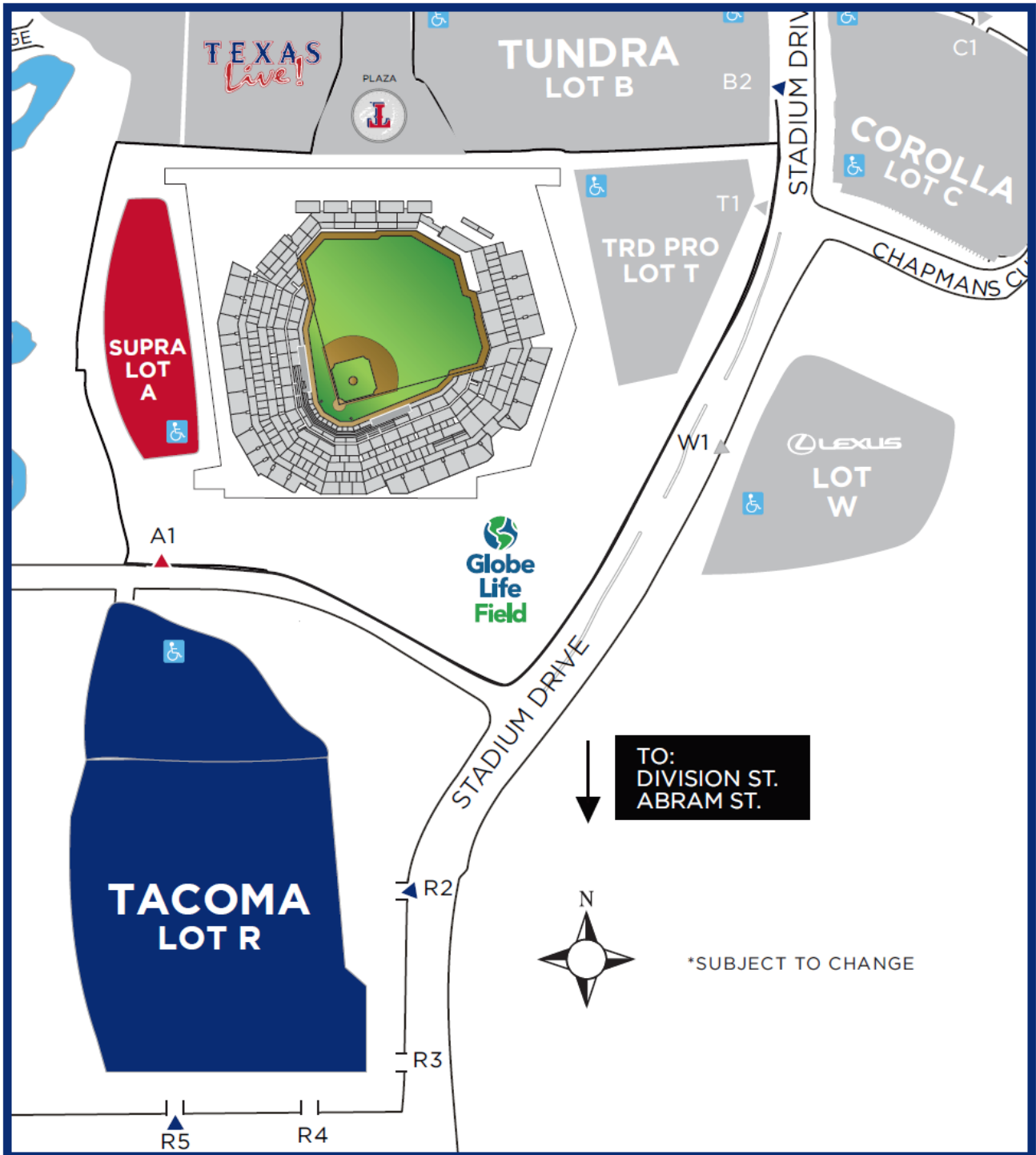
MARKETING

GENERAL ITEMS

Since graduations will be open to students, school staff, family, and friends only, the Texas Rangers will not be providing any specific promotion for this event. To request approved venue images, logos, or other Globe Life Field assets for marketing purposes within your school, please contact Brooke Hughes at BUhughes@texastrangers.com.

Use the hashtag! **#GlobeLifeFieldGrad**

PARKING MAP



■ FACULTY LOT **■ STUDENT & GUEST LOT**

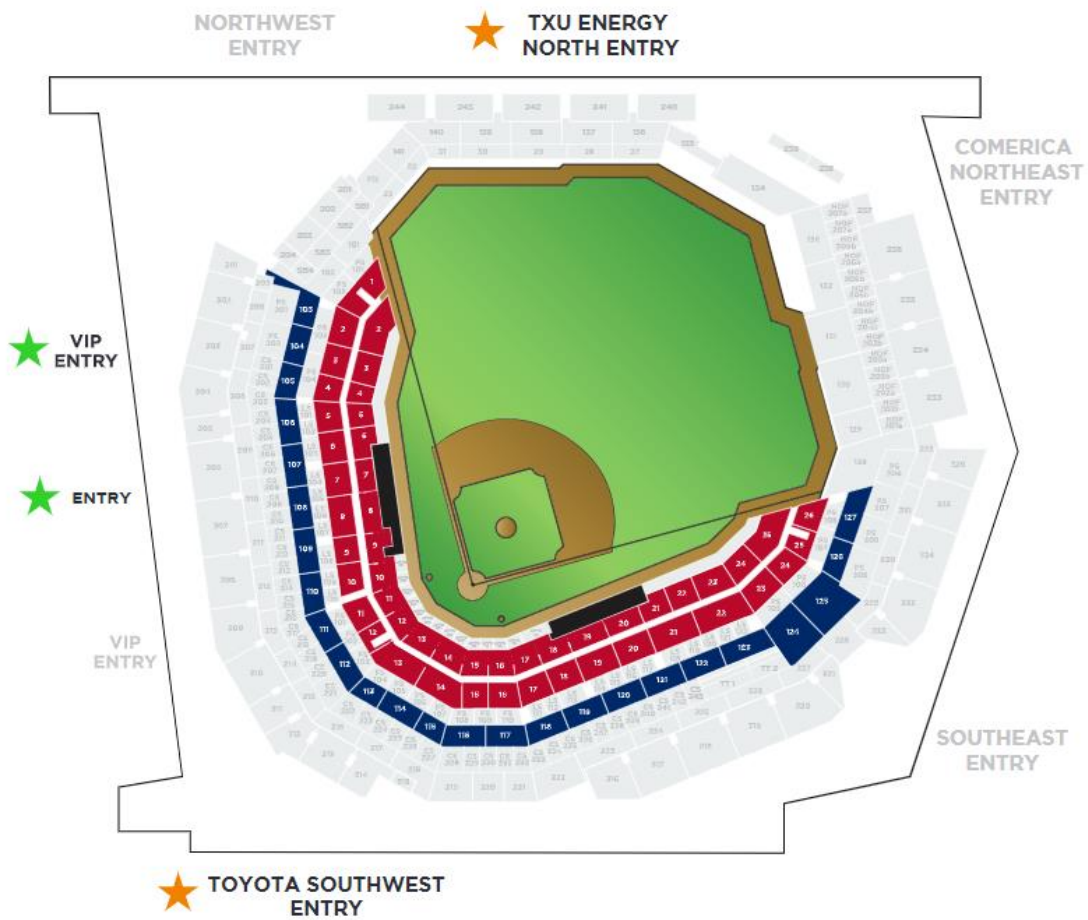
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ENTRANCE AND SEATING MAP



2020 HIGH SCHOOL GRADUATION SEATING MAP



STUDENT ENTRANCES ★	STUDENT SEATING ■ LOWER CONCOURSE
GUEST ENTRANCES ★	GUEST SEATING ■ MAIN CONCOURSE

PARKING

LOTS

- Lot R – Students and Families
 - R1, R2, R5 open for entrance/exit
- Lot B – Students and Families
 - North side of GLF, limited parking
 - Not available June 4th – June 7th – Lot J as alternate on these dates
- Lot A – School Faculty
 - 100 Parking passes per ceremony will be issued to the school district.

PARKING STAFF

- GlobeLife Field Parking staff will be provided with gloves, facemasks, and other equipment recommended for guest and staff safety.
- All PPE equipment will need to be worn for the entirety of the event.

PARKING PROCEDURES

- School faculty to present parking passes at Lot A entry for access.

PUBLIC SAFETY

PUBLIC HEALTH & SAFETY

- APD will be on site.
- AFD will have an Inspector on site for every graduation ceremony.
- Globe Life Field Medics will be onsite for graduation ceremonies.

HEALTH GUIDELINES

- Appropriate health and safety guidelines are being consulted in preparing Globe Life Field for the event.
- Recommending all guests wear masks on the premises.
 - Highly encouraging guests to bring their own masks.
- Students will be required to bring their own masks and wear masks upon entry, being seated, and walking on the field.
 - Masks are to remain on until the student is the second person from home plate. At that time, students have the option to either remove their masks while they walk across home plate or leave it on. If the student does elect to remove their mask while walking across home plate, it is required that they put the mask back on once they have crossed the plate and begin their walk back to their seat. Masks are to remain on for the remaining time in the building.
- Guests cannot congregate inside or outside of Globe Life Field or its surrounding areas (including the parking lots).
- All Globe Life Field staff must use provided PPE equipment at all times.
- If a guest or participant begins to show symptoms during the event, they will have the option to leave or to be isolated in the Mothers' Room at Section 127 (Main Concourse) or Section 20 (Lower Concourse).
- A health screening area is provided for each school to conduct wellness checks.

ROOF GUIDELINES

- Globe Life Field staff to coordinate the Fire Marshall at the start of the event on the positioning of the roof.

SECURITY

- Globe Life Field will have security on-site for all graduation ceremonies.
- All guards will be provided with gloves, facemasks, and other equipment recommended for guest and staff safety.
- All PPE equipment will need to be worn during the entirety of the event.

INGRESS & SCREENING

WEST SIDE – STUDENTS AND SCHOOL FACULTY ONLY

- North VIP Entry and West Marketplace Entry open.
- There will be no rehearsal and no congregation in the ballpark or parking lots before/after the ceremony.
- A pre-printed ticket will be required to enter the stadium gates.
 - Please provide a list of names for board members in attendance.
- Walkthrough Metal Detector Screening
- A health screening area is provided for each school to conduct wellness checks.
 - Those found with any of the signs or symptoms below, as may be updated from time to time, must be excluded from the activity:

<ul style="list-style-type: none"> ▪ Cough ▪ Shortness of breath ▪ Chills ▪ Repeated shaking with chills ▪ Muscle pain ▪ Headache ▪ Sore throat ▪ Loss of taste or smell ▪ Diarrhea 	<ul style="list-style-type: none"> ▪ Feeling feverish or measured temperature greater than or equal to 100.0 degrees Fahrenheit ▪ Known close contact with a person who is lab confirmed to have COVID-19 if exposure to the active confirmed case occurred within the last 14 days
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- West VIP Entry will open at an earlier time for faculty arrival. Students arrive at scheduled doors open time.
- If name cards or any other items are handed to students by school staff during the ceremony, the school staff must wear proper PPE (gloves and masks).
- School staff at the West VIP Entry will screen students and then direct them to Section 104. At Section 104, students will use the Third Base staircase to access the lower concourse. At the lower concourse, school faculty staff will direct the students to their designated seating sections.
- It is requested that a school staff member be positioned at the bottom of Section 5 during ingress to direct students to the left or right, depending on the assigned section.

SOUTHWEST ENTRY & TXU ENERGY NORTH ENTRY – ALL GUESTS

- There will be no rehearsal and no congregation in the ballpark or parking lots before/after the ceremony.
- A pre-printed ticket will be required to enter the stadium gates.
- Walkthrough Metal Detector Screening
- All guests will enter through the Southwest Entry or the TXU Energy North Entry and access the seats designated on their ticket from the main concourse. Sections 103 – 127 will be open for guest seating.
- Schools are highly encouraged to forgo handing out printed programs on-site (alternatives could be digital programs or mailing printed programs after the ceremony). If printed programs are handed out on-site, the school staff must wear proper PPE (gloves and masks)

PROHIBITED ITEMS

- **No food or drink permitted in the building except for a clear, sealed bottle of water for the individual.**
- **Bags will not be permitted into the building for graduation ceremonies.** However, any bags carried for medical reasons, as well as manufactured diaper bags that accompany infants and young children, are permitted.
- Clothing with offensive or profane language
- Disorderly conduct
- Laser pointers
- Noisemakers
- Drones/Use of drones
- Wagons
- Balloons, Confetti, Streamers
- Weapons of any kind, including knives, even if properly permitted or registered
- Any item deemed inappropriate for this event by Globe Life Field staff

SEATING

FACULTY

- Faculty participating in the ceremony will be designated by the school prior to event day and will be seated along the warning track, behind home plate. All other faculty will be seated in the main seating bowl with families or assisting with the students.

STUDENTS

- Students will receive a ticket before the ceremony with their designated seats in the lower seating bowl. Students will be seated in Sections 1 – 26 and spaced according to the guidelines set by health authorities.
- Students will access their seats via the Third Base staircase, at Section 104. The staircase will lead them from the main concourse to the lower concourse, where a school faculty or Globe Life Field staff member will direct them to the seat listed on their tickets.

SPECIAL EDUCATION STUDENTS

- If there are students who need a separate space to sit during the ceremony, we will have them located in The Lexus Club, behind home plate on event level. Please coordinate with your event contact to determine if this space will be used and by how many students.

FAMILIES

- Families of students will receive tickets before the ceremony with their designated seats in the main seating bowl (Section?)
- Family seating will be grouped into clusters of 5 seats for members of the same household. A minimum of 6ft of spacing will be observed between family groups.
- Upon entering the Southwest or TXU Energy North Entry, guests will utilize the main concourse to access their designated seats in the main seating bowl (Sections?). Staff will be onsite to direct guests to their seats as needed.

HIGH-RISK GUESTS

- Globe Life Field has designated separate seating sections for guests who are at a higher risk of contracting COVID-19. Tickets will be provided to school administration for these areas. Rangers Events staff will work with school administration to determine the best available seating sections.
 - Guidelines to be discussed with the Arlington Fire Department & Health Department.

STUDENT PROCESSION TO FIELD

- **Ceremonies to last no longer than 90 minutes.**
- Below is the recommended route for students to walk from their seats, to home plate, and back to their seats. Route is subject to change.
- Students will be split into a Right Half (Sections 14 – 26) and a Left Half (Sections 1 – 13).
- It is requested that a school staff member be positioned at each of the gates on first base and third base sides that lead to the warning track (2 gates total).

RIGHT HALF (SECTIONS 14 – 26)

- Student sections will be pulled from the innermost section (when facing the field) first. Sections will continue to be pulled, moving from behind home plate to right field.
 - Seat To Home Plate

- Students will be notified by school faculty or a Globe Life Field staff member when it is time for them to stand and proceed to the field. Once standing, students will walk to the staircase at Section 26 that leads down into the Evan Williams Lounge. Students will walk through the Evan Williams Lounge to the gate that leads from the venue to the warning track. They will continue to walk the warning track until they reach home plate.
- Home Plate To Seating Bowl:
 - After the student has their name read while at home plate (facing the seating bowl), they will continue right, toward the warning track, and walk the track until they reach the umpires' tunnel. Students will walk the tunnel's ramp, take the hallway to the left, follow the hallway to The Lexus Club, and then take the main Lexus Club staircase up to the lower seating bowl. Once they reach the seating bowl, students will return to their original seats.
- Distancing of 6ft to be observed throughout the procession.
- Masks are to remain on until the student is the second person from home plate. At that time, students have the option to either remove their mask while they walk across home plate, or leave it on. If the student does elect to remove their mask while walking across home plate, it is required that they put the mask back on once they have crossed the plate and begin their walk back to their seat. Masks are to remain on for the remaining time in the building.

LEFT HALF (SECTIONS 1 - 13)

- Once the middle section is reached, we will stop pulling from the right and begin pulling from the leftmost section (when facing the field).
 - Seat To Home Plate
 - Students will be notified by school faculty or a Globe Life Field staff member when it is time for them to stand and proceed to the field. Once standing, students will walk to the staircase at Section 1 that leads down into the Germania Insurance Lounge. Students will walk through the Germania Insurance Lounge to the gate that leads from the venue to the warning track. They will continue to walk the warning track until they reach home plate.
 - Home Plate To Seating Bowl
 - After the student has their name read while at home plate (facing the seating bowl), they will walk back to the warning track and walk the track until they reach the umpires' tunnel. Students will walk the tunnel's ramp, take the hallway to the left, follow the hallway to The Lexus Club, and then take the main Lexus Club staircase up to the lower seating bowl. Once they reach the seating bowl, students will return to their original seats.
 - Distancing of 6ft to be observed throughout the procession.
 - Masks are to remain on until the student is the second person from home plate. At that time, students have the option to either remove their mask while they walk across home plate, or leave it on. If the student does elect to remove their mask while walking across home plate, it is required that they put the mask back on once they have crossed the plate and begin their walk back to their seat. Masks are to remain on for the remaining time in the building.

ADA FIELD ACCESS

- Anyone in the lower seating bowl needing an ADA accessible route to the field will use the elevators behind Section 13 down to The Lexus Club. From The Lexus Club the guest will utilize the umpire's tunnel ramp to access the field.

PHOTOGRAPHERS

- School provided photographers will be allowed on the field. Please provide your Event Coordinator with the individuals' names, company, contact information, and arrival time.
- We suggest having one shooting location for stills at home plate, next to our video cameras.

EGRESS

Announcements to be made, preferably, by school staff at the beginning and end of the graduation ceremony explaining the egress procedures for students and families. Announcements to also include verbiage on discouraging

congregations inside and outside of the ballpark. Rangers Events team to coordinate with each school on adding messaging to run of show.

STUDENTS

- Students will be dismissed by sections (see example section dismissal plan below). They will exit their section and use the lower seating bowl walkway to access the lower concourse via Section 5 or Section 21. From the lower concourse, they will take either the First Base or Third Base escalator up to the main concourse. Staff will be positioned along the way to ensure spacing on the route and escalators.
 - Sections 14 – 26 to exit via Section 21
 - Sections 1 – 13 to exit via Section 5
 - Example Section Dismissal Plan:
 - Sections 26 & 13, Sections 25 & 12, Sections 24 & 11, Sections 23 & 10, Sections 22 & 9, Sections 21 & 8, Sections 20 & 7, Sections 19 & 6, Sections 18 & 5, Sections 17 & 4, Sections 16 & 3, Sections 15 & 2, Sections 14 & 1
 - Escalator/Stair Spacing - Every fourth step. Globe Life Field staff will monitor pacing at the foot of the escalator.
- Students will follow the egress paths and immediately exit the building to go straight to their personal vehicles

FAMILIES

- Family Sections will be dismissed by section.
 - Example Section Dismissal Plan:
 - Section Dismissal Plan: Sections 113 & 114, Sections 112 & 115, Sections 111 & 116, Sections 110 & 117, Sections 109 & 118, Sections 108 & 119, Sections 107 & 120, Sections 106 & 121, Sections 105 & 122, Sections 104 & 123, Sections 103 & 124, Sections 102 & 125, Sections 101 & 126
- Rangers Events staff to coordinate with school on dismissing parents by sections.
- Families are asked to immediately exit the building upon dismissal and go straight to their personal vehicles.
 - Southwest Entry, West Entry, and TXU Energy North Entry open for family egress.

GUEST SERVICES

- Lost & Found Contact Information
 - Phone: 817-533-1715
 - Email: LostAndFound@texastrangers.com
- Guest Service Representatives will coordinate additional ADA seating requests on event day

FACILITIES

CLEANING

- Hand sanitizer to be available at all venue entrances.
- All bowl seating, restrooms, and high touch areas will be cleaned between ceremonies.
 - Sanitization and cleaning of bowl seating is estimated to take 2 – 2.5 hours.
- Housekeeping staff will sanitize restrooms continuously throughout the event.

MAINTENANCE

- Electrical - In house electricians to ensure all entryways, parking lots, and event areas are well lit and on standby for assistance.

RESTROOMS

- Restrooms will be available on the main concourse and lower concourse levels of Globe Life Field for guests attending and participating in the graduation ceremony.

- Lower Concourse
- Guests will be asked to follow social distancing guidelines when using the restroom facilities.
- Housekeeping staff will monitor and service restrooms continuously throughout the event.

MISC.

- Water fountains will be off during graduation ceremonies.

EVENT OPERATIONS

EVENT OPERATIONS

- Field
 - The United States of America and the State of Texas Flag
 - Acrylic podium with microphone
 - Warning Track
 - Flooring
 - White Garden Chairs
- Main Concourse
 - Stanchions
 - Signage

BALLPARK ENTERTAINMENT & PRODUCTION

- Video Boards will display presenting speakers, school names, and seniors.
- Additional safety messaging will be displayed as necessary.
- Ballpark audio will be sectioned to only areas that are in use.
- Wireless microphones and cameras will be provided by BEP.

INFORMATION TECHNOLOGY

- IT staff will be on standby to assist with any ticket scanning issues at the gate.

FAQS

Q: WHAT SAFETY PRECAUTIONS ARE BEING TAKEN?

A: We are consulting the appropriate health and safety guidelines in preparing the venue for the event and are working closely with Tarrant County and the City of Arlington. We will be restricting person-to-person contact as much as possible by limiting the use of bags, creating at least 6ft of space between seating groups and more. Anyone exhibiting certain signs and symptoms identified by public health authorities will not be permitted to enter the facility. All Globe Life Field staff will be wearing appropriate personal protective equipment during graduations. We are encouraging that all guests practice social distancing and wear masks as well.

Public health authorities recommend self-screening before you enter public places for, and not entering public places with any of the following signs or symptoms:

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Known close contact with a person who is lab confirmed to have COVID-19

Anyone exhibiting symptoms of COVID-19 within 14 days leading up to the event should not attend.

Q: WHAT SAFETY PRECAUTIONS SHOULD I TAKE DURING MY VISIT?

A: Please consult current guidelines prior to arrival at the event.

Please see the CDC website at <https://www.cdc.gov/coronavirus/2019-ncov/index.html> and the DSHS website at <https://dshs.texas.gov/coronavirus/> for more information.

Q: DOES EVERYONE NEED A TICKET?

A: All guests will need a ticket with the exception of children under 36" tall if they are sitting in a ticket holder's lap. Family seating will be grouped into clusters of 5 seats for members of the same household with 6ft of spacing between family groups. Ticketed seats ensure social distancing guidelines are met.

Q: HOW WILL MY TICKET BE SCANNED?

A: Fixed scanners are located just outside the entrances to reduce the requirement for close contact. Globe Life Field staff will be on-site to assist you if needed.

Q: WHERE SHOULD I PARK?

A: Please park in Lot R or Lot B/Lot J. School faculty parking is available in Lot A with valid parking pass.

Q: WHEN DO GATES OPEN?

A: Please contact your school for this information as it varies between ceremonies. This is subject to change pending on the conclusion of all cleaning measures from the ceremony prior.

Q: WILL CONCESSIONS BE AVAILBLE FOR PURCHASE?

A: No. Concessions stands will not be open.

Q: CAN I BRING MY OWN FOOD AND DRINKS?

A: Aside from a clear, sealed bottle of water, outside food and drinks are not permitted.

Q: ARE THERE ANY PROHIBITED ITEMS OR ACTIVITIES?

A: Yes, the following items and activities are prohibited during your Globe Life Field visit:

- Advertising, selling or promoting any product (including, but not limited to, food and beverage items)
- Bags or purses (see next questions for additional information)
- Clothing with offensive or profane language
- Disorderly conduct
- Food and drinks, with the exception of a clear, sealed bottle of water
- Intentional or repeated failure to adhere to social distancing guidelines
- Laser pointers
- Littering
- Noisemakers
- Use of drones
- Wagons
- Balloons, Confetti, Streamers
- Wandering away from the designated areas or into restricted areas
- Weapons of any kind, even if properly permitted or registered
- Any item deemed inappropriate for this event by Globe Life Field staff

Please note that failure to follow these guidelines may result in ejection from the ballpark.

Q: WHAT KIND OF BAG OR PURSE CAN I BRING?

A: In an effort to enhance public safety and minimize contact between guests and staff, Globe Life Field will be limiting the use of bags for graduation events. Bags will not be allowed inside the building with the exception of medically necessary items, including diaper bags, after proper inspection.

Q: IS WI-FI AVAILABLE?

A: Yes. To get the best connection, sign in to the Wi-Fi network: GlobeLifeField-FreeWifi